

**WELCOME TO
INSTITUT SINARAN 2015**

Rules & Regulations

***By : Mr. Lee Kiok What
Vice Principal (Adm & Academic)***



WELCOME

Happy New Year 2015

- ✓ **A LEVEL SCIENCE**
- ✓ **A LEVEL COMMERCE**
- ✓ **F.I.S Foundation in Science
(Taylor's University)**
- ✓ **DIPLOMA IN COMMERCE**



INSTITUT SINARAN

✓ GENERAL RULES AND REGULATIONS

Student Handbook 2015,



INSTITUT SINARAN

Code of student conduct pg 109

- ✓ Self discipline
- ✓ Uphold good name of I.S.
- ✓ Obey Laws of the Institution and of Malaysia
- ✓ Please do not damage, deface or vandalize the institution's properties



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- ✓ Respect fellow students, health and safety of others
- ✓ No smoking, gambling and consumption of alcohol
- ✓ Speak English
- ✓ No political, demonstration, strikes or anti-national activities



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Attendance and Punctuality pg 108

- ✓ 90% or more of all lectures, tutorials, assemblies, group meetings & official functions
- ✓ Leave of Absence
 - Application for Personal/Official
 - Application for Sick/Emergency



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Attire and Appearance, Dress Code.

page 108

- ✓ ALL Students. Neat slacks, plain jeans with IS collar T-shirts. Round neck T-shirt – activities
- ✓ No bizarre haircuts, eye catching accessories, ladies are allow to wear small earrings. No slippers
- ✓ *Get your T shirts if you have not done so.*



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- ✓ Student Identity Card *pg 110*
- ❖ Checkpoint at the gate, Library, Examinations Hall,
- ❖ Our Security Guards have the rights to request for Identification in school compound.



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❖ Classrooms cleanliness, IT labs, Science labs, and library rules.

Page 110

❖ School Holidays and Exams

Dates : page 19

eg : Chinese New Year Holidays

eg : Trials & Final exams

We will inform you of any changes



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Next to Academic Affairs

